

Team Name: sdmay24-09

Team Members: Charlene Baes, Callie Bockart, Jason Kraisser, Leah Wamsley, Samantha Neri, Rachel Schnepf

Report Period: Sept 11-Oct 24

### **Summary of Progress in this Period**

- Completed our first design requirements, working individually as teams of two. We write down what each pages would need depending on the level the user has (bronze, silver, gold).
  - Began uploading more documents to our team website, this is an ongoing process.
  - Completed the design document and began planning our Figma pages to complete in the next reporting period.
  - Completed our first lightning talk slides and recording.
  - Began discussing more requirements to add to the requirements doc according to our Tas suggestion.
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### **Pending Issues**

- Contact client and get meeting approved for Oct 22nd
  - Possibly adding more to the Design document, depending on what our client says and if we need more bullet points underneath our definitions of each level of the project.
  - We are waiting to be called up to present for the class about our project (this will most likely happen next week)
  - Need to add more documentation to our team website before the next meeting with Judith Islam
  - Decide whether to contact the client for specific design choices or stay away from details such as fonts and colors from the company before the have the overall rough draft of the design done.
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### **Plans for Upcoming Reporting Period**

- Oct 22<sup>nd</sup> we will be meeting with the client to have them look at our figma design pages we're working on. We will be receiving their feedback for the initial pages we adjusting based off what they say.
  - Creation of the initial figma documents for bronze level of the app.
  - We will be writing the meeting minutes from that meeting with the client in order to post to the website and reflect on client's new suggestions to improve the design.
  - Continually improve our team website, we all want to add documents to the website so we improve our skills. (As well as adding our personal pictures to the ID section)
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